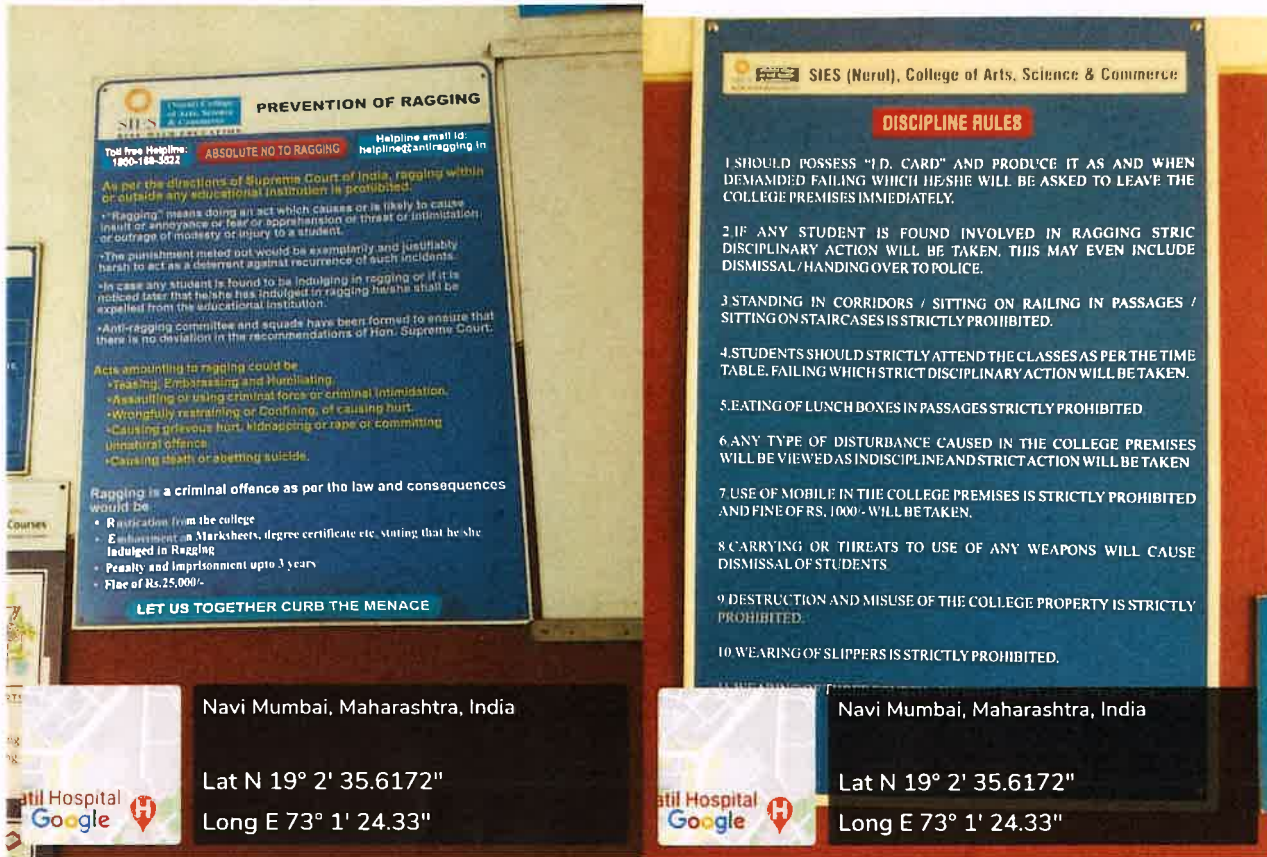
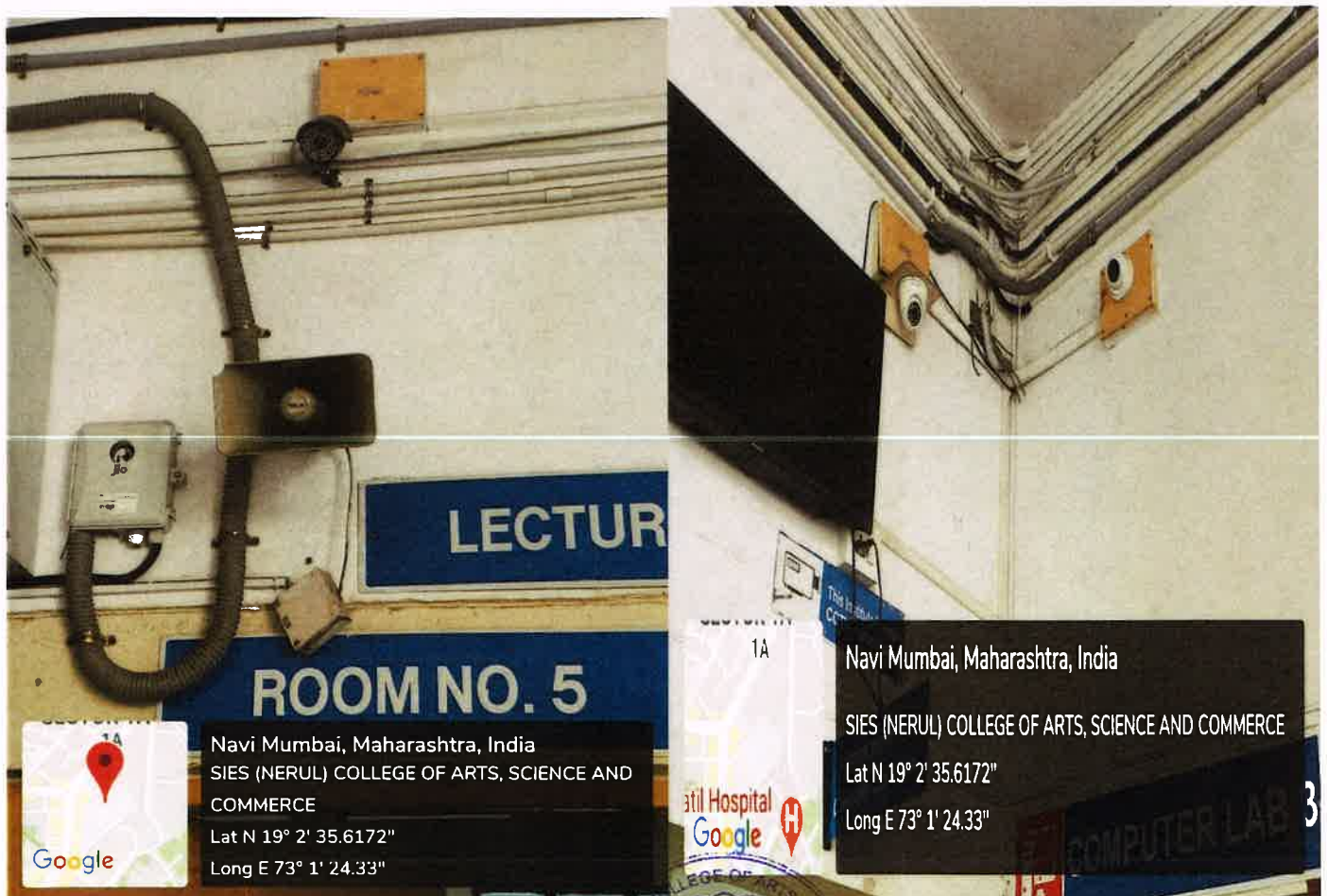


Anti-Ragging & Discipline Rules



CCTV Cameras



PRINCIPAL

S.I.E.S. (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE

Sri Chandrasekarendra Saraswathy Vidyapuram, Plot No. 1-C, Sector-V, Nerul

Team One Technologies Pvt. Ltd.

9, Satnam Mansion
Office No.9, 1st Floor,
Dr. Ambedkar Road, Dadar (E),
Mumbai - 400014

GSTIN/UIN: 27AABCT3093L1Z0

State Name : Maharashtra, Code : 27

Buyer

SIES College of Arts, Science & Commerce
Sri Chandrasekarendra Saraswathy Vidyapuram,
Plot No. 1C, Sector No. 5,
Nerul,
Navi Mumbai - 400 706

GSTIN/UIN : 27AAAAS6062R1ZV

State Name : Maharashtra, Code : 27

Invoice No.

TO19-20/GST/1649

Dated

27-Nov-2019

Delivery Note

TO19-20/GST/1250

Mode/Terms of Payment

7 Days

Supplier's Ref.

Other Reference(s)

Buyer's Order No.

P.O NO. PUR/CAP/K/043/19-20

Dated

19-Nov-2019

Despatch Document No.

Delivery Note Date

23-Nov-2019

Despatched through

Destination

Terms of Delivery

At Nerul

SI No.	Marks & Nos./ Container No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Amount
10		Service Charge Cable installation, Laying charge & with casing capping material 90 Mtrs x 80/-	9983				7,200.00
							21,980.00
							1,978.20
							1,978.20
							(-)0.40
		CGST SGST Less : Round Off - Sales					
		FA/LF 292/98/19-20					
		SIES Nerul ASC Purchase Goods subject to Quality & Quantity verification Dmpt PO No. Received & Mtrd Signature & Stamp					
		Total		10.00 Pcs			₹ 25,936.00

Amount Chargeable (in words)

Indian Rupees Twenty Five Thousand Nine Hundred
Thirty Six Only

E. & O.E

Company's PAN

: AABCT3093L

Declaration

We declare that this invoice shows the actual price of the
goods described and that all particulars are true and correct.

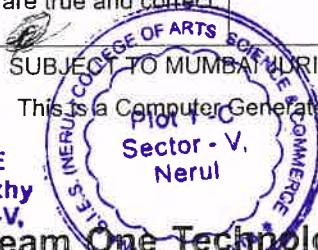
for Team One Technologies Pvt. Ltd.

Authorized Signatory

PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706

SUBJECT TO MUMBAI JURISDICTION

This is a Computer Generated Invoice



PASSED FOR PAYMENT

Name : Dr. Milena Vaidya

Signature :

Date : 21/12/19

egd. Office : 9, Satnam Mansion, 1st Floor, 190, Dr. Ambedkar Road, Near Chitra Cinema, Dadar (E), Mumbai - 400 014.

Tel. : +91-22-43349999 Fax : +91-22-43349998 Email: sales@teamoneindia.com Web: www.teamoneindia.com

CIN : U72100MH1999PTC119178


Tax Invoice

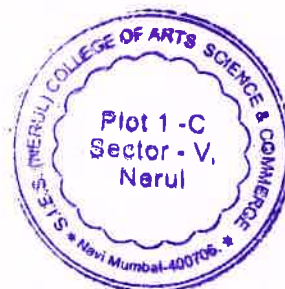
(ORIGINAL FOR RECIPIENT)

Team One Technologies Pvt. Ltd. 190, Satnam Mansion Office No.9, 1st Floor, Dr. Ambedkar Road, Dadar (E), Mumbai - 400014 GSTIN/UIN: 27AABCT3093L1Z0 State Name : Maharashtra, Code : 27	Invoice No.	Dated
	TO19-20/GST/1649	27-Nov-2019
	Delivery Note	Mode/Terms of Payment
	TO19-20/GST/1250	7 Days
Buyer SIES College of Arts, Science & Commerce Sri Chandrasekarendra Saraswathy Vidyapuram, Plot No. 1C, Sector No. 5, Nerul, Navi Mumbai - 400 706 GSTIN/UIN : 27AAAAS6062R1ZV State Name : Maharashtra, Code : 27	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	P.O NO. PUR/CAP/K/043/19-20	19-Nov-2019
	Despatch Document No.	Delivery Note Date
		23-Nov-2019
	Despatched through	Destination
	Terms of Delivery	
	At Nerul	

Sl No.	Marks & Nos./ Container No.	Description of Goods and Services	HSN/EC	Quantity	Rate	per	Amount
1	365*	Power Supply 8 Ch Batch : 112019087685 Warranty : 1 Year Limited by Manufacturer	8504	1.00 Pcs 1.00 Pcs	1,300.00	Pcs	1,300.00
2	365*	Harddisk 1 Tb SV35 Batch : W9C3ZM1X Warranty : 2 Years Limited by Manufacturer	84717020	1.00 Pcs 1.00 Pcs	3,325.00	Pcs	3,325.00
3	365*	DVR DS 7A04HGHI-F1/ECO Hikvision Batch : D76173168 Warranty : 2 Years Limited by Manufacturer	8521	1.00 Pcs 1.00 Pcs	3,600.00	Pcs	3,600.00
4	365*	Camera DS-2CE5AD0T-IRPF Hikvision Batch : D55423601 Warranty : 2 Years Limited by Manufacturer	8525	1.00 Pcs 1.00 Pcs	1,400.00	Pcs	1,400.00

continued ...


PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706,



SUBJECT TO MUMBAI JURISDICTION

This is a Computer Generated Invoice

Team One Technologies Pvt. Ltd.


I. Office : 9, Satnam Mansion, 1st Floor, 190, Dr. Ambedkar Road, Near Chitra Cinema, Dadar (E), Mumbai-400 014.
 Tel. : +91-22-43349999 Fax : +91-22-43349998 Email: sales@teamoneindia.com Web: www.teamoneindia.com

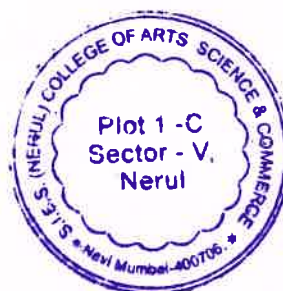
CIN : U72100MH1999PTC119178

Team One Technologies Pvt. Ltd. 190, Satnam Mansion Office No.9, 1st Floor, Dr. Ambedkar Road, Dadar (E), Mumbai - 400 014 GSTIN/UIN: 27AABCT3093L1Z0 State Name : Maharashtra, Code : 27	Invoice No.	Dated
	TO19-20/GST/1649	27-Nov-2019
	Delivery Note	Mode/Terms of Payment
Buyer SIES College of Arts, Science & Commerce Sri Chandrasekarendra Saraswathy Vidyapuram, Plot No. 1C, Sector No. 5, Nerul, Navi Mumbai - 400 706 GSTIN/UIN : 27AAAAS6062R1ZV State Name : Maharashtra, Code : 27	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	P.O NO. PUR/CAP/K/043/19-20	19-Nov-2019
	Despatch Document No.	Delivery Note Date
		23-Nov-2019
	Despatched through	Destination
	Terms of Delivery At Nerul	

SI No.	Marks & Nos./ Container No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Amount
5	365*	Camera DS-2CE1AD0T-IRPF Hikvision Batch : D53317146 Warranty : 2 Years Limited by Manufacturer	8525	1.00 Pcs 1.00 Pcs	1,875.00	Pcs	1,875.00
6		Connector for CCTV Batch : LEHM/4206/01 4 * 4	8529	4.00 Pcs 4.00 Pcs	200.00	Pcs	800.00
7		Cables RT4 CCTV Heavy Duty1 Batch : VWC/565/01	8544	1.00 Pcs 1.00 Pcs	1,380.00	Pcs	1,380.00
8		Installation Charges One Time Installation charges for Camera Qty 2 x 300/-	9983				600.00
9		Installation Charges One Time Installation charges for DVR Qty 1 x 500/-	9983				500.00

continued ...


PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.



SUBJECT TO MUMBAI JURISDICTION

This is a Computer Generated Invoice

Team One Technologies Pvt. Ltd.

Regd. Office : 9, Satnam Mansion, 1st Floor, 190, Dr. Ambedkar Road, Near Chitra Cinema, Dadar (E), Mumbai - 400 014.

Tel. : +91-22-43349999 Fax : +91-22-43349998 Email: sales@teamoneindia.com Web: www.teamoneindia.com

CIN : U72100MH1999PTC119178

Tax Invoice
(Tax Analysis)

(ORIGINAL FOR RECIPIENT)

Invoice No. T19-20/GST/1649

Dated 27-Nov-2019



Team One Technologies Pvt. Ltd.

190, Satnam Mansion
Office No.9, 1st Floor,
Dr. A.B. Road, Dadar (E),
Mumbai - 400014

GSTIN/UIN: 27AABCT3093L1Z0

State Name : Maharashtra, Code : 27

Party : SIES College of Arts, Science & Commerce

Sri Chandrasekarendra Saraswathy Vidyapuram,
Plot No. 1C, Sector No. 5,
Nerul,
Navi Mumbai - 400 706

GSTIN/UIN : 27AAAAS6062R1ZV

State Name : Maharashtra, Code : 27

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8504	1,300.00	9%	117.00	9%	117.00	234.00
84717020	3,325.00	9%	299.25	9%	299.25	598.50
8521	3,600.00	9%	324.00	9%	324.00	648.00
8525	3,275.00	9%	294.75	9%	294.75	589.50
8529	800.00	9%	72.00	9%	72.00	144.00
8544	1,380.00	9%	124.20	9%	124.20	248.40
9983	8,300.00	9%	747.00	9%	747.00	1,494.00
Total	21,980.00		1,978.20		1,978.20	3,956.40

Tax Amount (in words) : Indian Rupees Three Thousand Nine Hundred Fifty Six and Forty paise Only

PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.



for Team One Technologies Pvt. Ltd.

Authorised Signatory

Team One Technologies Pvt. Ltd.

Id. Office : 9, Satnam Mansion, 1st Floor, 190, Dr. Ambedkar Road, Near Chitra Cinema, Dadar (E), Mumbai - 400 014.

Tel. : +91-22-43349999 Fax : +91-22-43349998 Email: sales@teamoneindia.com Web: www.teamoneindia.com

CIN : U72100MH1999PTC119178

PURCHASE ORDER AMENDMENT

1st December 2019

Pur/CAP/K/043a/19-20

Teamone Technologies,
Office No 9, Satnam Mansion,
Dr. Ambedkar Road, Near Chitra Cinema,
Dadar, Mumbai - 400014
Tel: 43349999 / 24168888
Email: rohit@teamoneindia.com

SIES
RISE WITH EDUCATION

Delivery & Installation at:
South Indian Education Society
Division: SIES (Nerul) College of Arts, Science & Commerce,
Sri ChandrasekarendraSaraswathyVidyapuram,
Plot No 1C, Sector 5, Nerul, Navi Mumbai 400706.
Contact: Mr. MuralikrishnanNambiar - Registrar/ MsNeelima Librarian
Contact No: 6119 6402 / 6419
GSTIN 27AAAAS6062R1ZV

Purchase Order has been amended for -

- (1) Item No. 6 i.e. CCTV Cable from 50 Mtrs to 90 Mtrs as per actual measurement and Rate from L/S Rs. 1,380/- to Rs. 80/- per meter and total amount from 1,380/- to Rs. 7,200/-.
- (2) Installation charges amended from Rs. 1,180/- to Rs. 1,100/-
- (3) New Line item added (Line Item No.10 for Cable RT4 CCTV for Rs. 1,380/-

S.N	Description	UOM	Qty	Rate/Unit	Disc	Total
	For Library:-					
1	Hikvision Dome 2MP Camera	nos	1	1810	410	1,400
2	Hikvision Bullet Camera Model DS 2CE1A	nos	1	1875	0	1,875
3	Hikvision 4CH DVR	nos	1	3600	0	3,600
4	1TB HDD SV35.5/WD	nos	1	3325	0	3,325
5	5 Amp Power Supply	nos	1	1300	0	1,300
6	CCTV Cable 50mtr (qty in mtrs)	mtr	90	80	0	7,200
7	BNC Connector 4nos	nos	4	200	0	800
8	DC Connector 4nos	nos	4	200	0	800
9	Installation of Camera, Cable lying & connector DVR setup HD	Job	L/S	1180	80	1,100
10	Cable RT4 CCTV Heavy Duty	Nos	1	1380	0	1,380
	Total					21,980
	Add: GST 18%					3,956
	Total Value					25,936

Terms and Conditions:

1. The supply is for SIES Nerul ASC Library. The Material has to be accompanied with proper Delivery challan & PO copy.
2. **Warranty:** two years warranty to be provided on cameras.
3. **Delivery Period:** Delivery has to be effected with a week against receipt of PO.
4. **Payment:** within 10 days against delivery, Installation & Submission of bill.
5. **Billing Address:** The bills to be made in the name as mentioned above.
6. **Submission of Bills:** to be sent to respective institute as mentioned above along with the acknowledged challan and PO copy.

Head Purchase

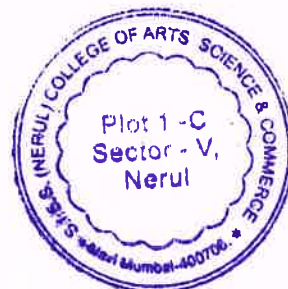
For South Indian Education Society
CC to: Purchase / FA / Head of the
Purchase Manager

Authorised Signatory

For South Indian Education Society
For South Indian Education Society
Institution or Registrar or HOD.
Budget: Capital Budget :Electronic Equipment D-1

PRINCIPAL

**S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE**
Sri Chandrasekarendra Saraswath
Vidyapuram, Plot No. 1-C, Sector-V
Nerul, Navi Mumbai - 400 706.



THE SOUTH INDIAN EDUCATION SOCIETY
SIES Chowk, K. A. Subramaniam Road, Matunga, Mumbai-400 019.
Tel: 2401 0051 / 2404 4242 • Fax :2404 3232
E-mail: society@sies.edu.in • www.siesedu.net

PURCHASE ORDER

Par/CAP/K/043/19-20

19 November 2019

Teamone Technologies,
Office No 9, Satnam Mansion,
Dr. Ambedkar Road, Near Chitra Cinema,
Dadar, Mumbai - 400014
Tel: 43349999 / 24168888
Email: rohit@teamoneindia.com



Delivery & Installation at:
South Indian Education Society
Division: SIES (Nerul) College of Arts, Science & Commerce,
Sri ChandrasekarendraSaraswathyVidyapuram,
Plot No 1C, Sector 5, Nerul, Navi Mumbai 400706.
Contact: Mr. Muralikrishnan Nambiar - Registrar/ Ms Neelima Librarian
Contact No: 6119 6402 / 6419
GSTIN 27AAAAS6062R1ZV

S.N	Description	UOM	Qty	Rate/Unit	Disc	Total
	For Library:-					
1	Hikvision Dome 2MP Camera	nos	1	1810	1400	1,400
2	Hikvision Bullet Camera Model DS 2CE1A	nos	1	1875	1875	1,875
3	Hikvision 4CH DVR	nos	1	3600	3600	3,600
4	1TB HDD SV35.5/WD	nos	1	3325	3325	3,325
5	5 Amp Power Supply	nos	1	1300	1300	1,300
6	CCTV Cable 50mtr (qty in mtrs)	mtr	50	L/S	L/S	1,380
7	BNC Connector 4nos	nos	4	200	200	800
8	DC Connectoe 4nos					
9	Installation of Camera, Cable lying & connector DVR setup HD	Job	L/S	1180	1180	1,180
	Total					14,860
	Add: GST 18%					2,675
	Total Value					17,535

Terms and Conditions:

1. The supply is for SIES Nerul ASC Library. The Material has to be accompanied with proper Delivery challan & PO copy.
2. **Warranty:** two years warranty to be provided on cameras.
3. **Delivery Period:** Delivery has to be effected with a week against receipt of PO.
4. **Payment:** within 10 days against delivery, Installation & Submission of bill.
5. **Billing Address:** The bills to be made in the name as mentioned above.
6. **Submission of Bills:** to be sent to respective institute as mentioned above along with the acknowledged challan and PO copy.

Head Purchase

For South Indian Education Society For South Indian Education Society
CC to: Purchase / FA / Head of the Institution or Registrar or HOD.
Purchase Manager

Authorised Signatory

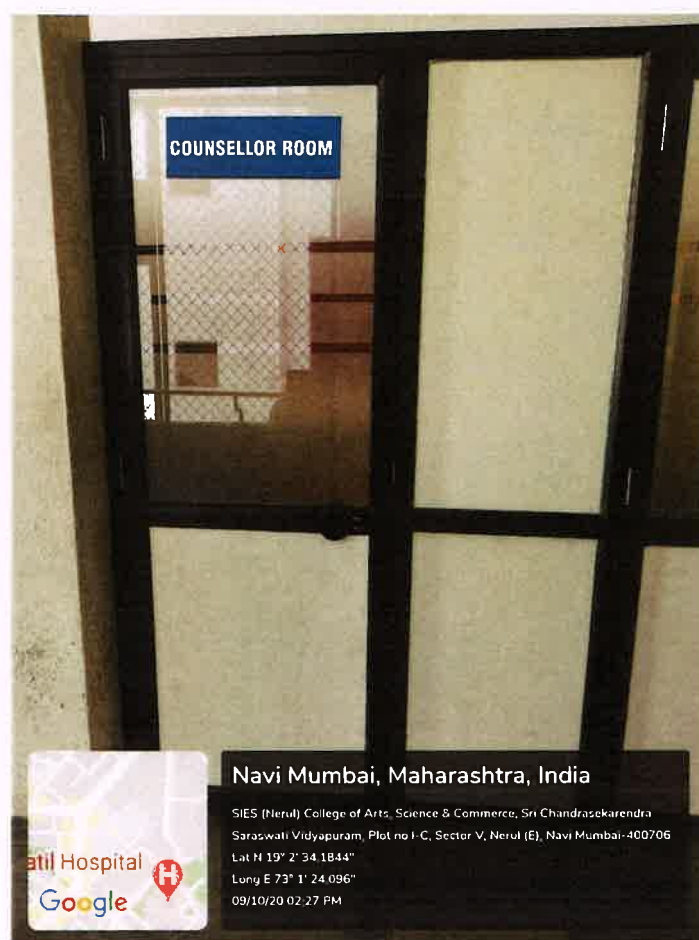
Budget: Capital Budget :Electronic Equipment D-11

PRINCIPAL

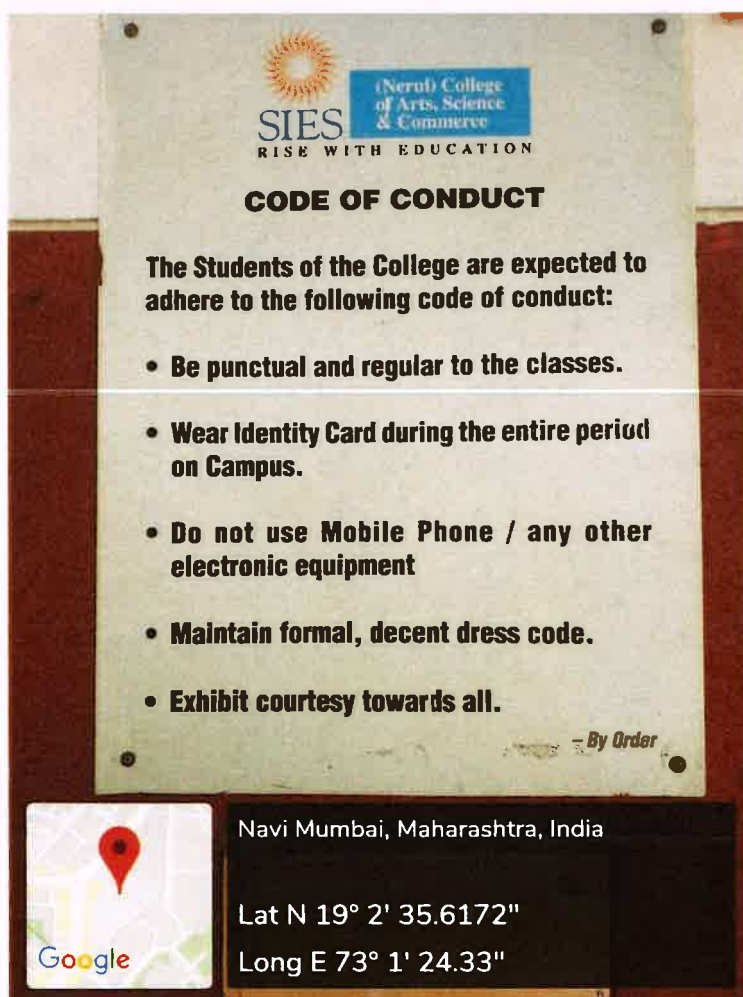
**SIES (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE**
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.



Counsellor Room



Code of Conduct



SIES (NERUL) COLLEGE OF ARTS, SCIENCE AND COMMERCE

NAVI MUMBAI

DISCIPLINE AND CODE OF CONDUCT 2017-18

1. All students are expected to observe the rules and regulations enforced by the College Administration from time to time.
2. Students are prohibited from doing anything inside and outside the college premises which will interfere with the smooth working of the college or detrimental to the image of the college.

I CODE OF CONDUCT

A. IDENTITY CARDS :

1. Students should always wear their valid college identity cards whenever in college or while representing the college at any place.
2. Students should produce their college identity card whenever demanded by college staff.

B. DRESS CODE:


1. The students must observe the following dress code while in college or while representing the college at any other place.

The following type of dress is strictly prohibited for Boys and Girls.

2. Shorts, Bermudas, Skirts above the knees.
3. T Shirts with objectionable and indecent messages printed.
4. Caps and sunglasses.
5. Distressed/Ripped jeans
6. Sleeveless outfits, cropped tops
7. Rubber slippers/ Bathroom slippers

The students are required to dress in appropriate manner that reflect the dignity of our institution. Breach of Dress Code will invite strict disciplinary action.




PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.

SIES (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE

M.SC. ENVIRONMENTAL SCIENCE DEPARTMENT

Report on Visit to Coastal and Marine biodiversity

By Sarvesh Mali, M. Sc. EVS, Part I


A visit to Coastal and Marine biodiversity centre was organized on 20th March 2019 for both M.Sc. part 1 and part 2 students of S.I.E.S. college of arts science and commerce, Nerul. The objective of the visit was to study about the mangroves and the biodiversity in the mangroves.

The Coastal and Marine biodiversity is located in Airoli near the Thane creek. An area of mangroves of around 1690 hectares was declared as wildlife sanctuary by the Maharashtra state government in the year 2015. This centre is the first state of the art Coastal and Marine biodiversity centre in Maharashtra. It was inaugurated on 30th April 2017 by Shri Sudhir Mungantiwar, honorable minister, Finance and Planning, Forests, Govt. of Maharashtra. This area was declared as Wildlife sanctuary because of the presence of biodiversity.

We were accompanied by Prof. Kamini Thakur of SIES college ; Ms. Pooja Talekar of United Way, an NGO which works for the betterment of our environment and Ms. Preeti Dalvi of I Nature watch who provided us with all the information during the visit.

We first visited the centre buildings. The first building consists of the souvenir shop and administrative department. The second building comprised of the models showing information about the biodiversity present in and around the sanctuary. There was provision of interactive methods for getting information about the various aspects of marine life and its components.

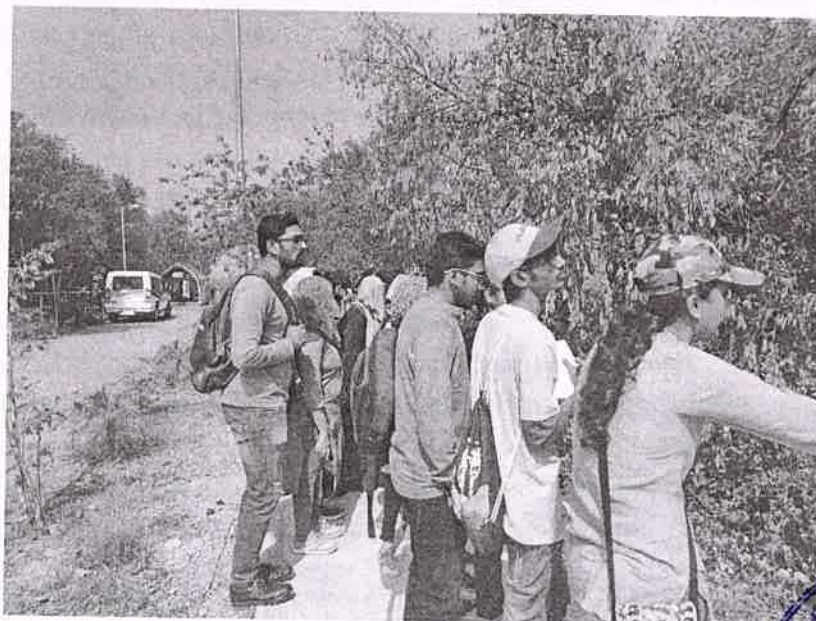
After the centre, we headed out to the mangroves to see the biodiversity. We saw different species of mangroves like Milk mangrove, Grey Mangrove, Tall stilt mangrove, Red mangrove, Broad leaf orange mangrove, Sonneratia mangrove, etc. Mangrove associate trees like Tooth brush tree was also present. Aquatic fauna like Mudskipper, Fiddler crab, Giant mud crab was also seen. Birds like Common


PRINCIPAL
S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.



sandpiper, Black winged stilt and Greater as well as lesser flamingoes were also seen.

We visited the mangrove nursery which is also present at the centre premises. After wandering through the mangroves, we returned to the centre and saw a documentary on the Thane mangroves. A fun quiz on the mangroves was organized which ended in tie. Everyone posed for a group photograph and then we dispersed. We learnt a lot of things about mangroves and the biodiversity it sustains and the threats looming over it.




PRINCIPAL

**S.I.E.S. (NERUL) COLLEGE OF
ARTS, SCIENCE & COMMERCE**
Sri Chandrasekarendra Saraswathy
Vidyapuram, Plot No. 1-C, Sector-V,
Nerul, Navi Mumbai - 400 706.



27.08.2019

Ms. Prajakta Devkar
Parijat CHS, Spaghetti I-4 /11, Sector 15
Kharghar, Navi Mumbai.

SIES
RISE WITH EDUCATION

Sub: Contract for providing counselling services at SIES (Nerul) College of Arts, Science and Commerce.

Dear Ms. Devkar,

1. We are pleased to appoint you as a Counsellor for providing counselling services at **SIES (Nerul) College of Arts, Science and Commerce** as above. The contract for counselling services at the said institute, on terms and conditions set out below and which are more specifically set out in the Annexure and Schedule to this offer.
2. The terms set out herein as well as the Annexure and Schedule herein constitute a complete, valid and binding contract between the parties.
3. This contract revokes and cancels any other agreement/ contract/ understanding between the parties.
4. No variation can be affected in this contract unless the same is agreed to and accepted in writing by the parties.
5. You have assured us that there is no impediment of any nature whatsoever on your accepting this contract or discharging your obligations under this contract.
6. **Period of Contract:**
 - a. This contract shall be non-exclusive, and shall commence on 27.08.2019 and terminate on 30.04.2020, subject to the termination clauses set out elsewhere in this contract with an option to SIES to renew this contract on mutually agreed terms for a further period.
 - b. You cannot transfer or assign your rights or benefits under this contract to any other person or entity.
7. **Other terms and conditions**

The other terms and conditions are set out in the Annexure and Schedule hereto.

The headings used in the agreement are for easy reference of contract terms and cannot be interpreted independently of the contract terms.

Please sign the agreement and return the office copy to us.

With best regards,




M. V. Ramnarayan
Honorary Secretary

Encl: Annexure

CC : Accounts, Matunga

: HR

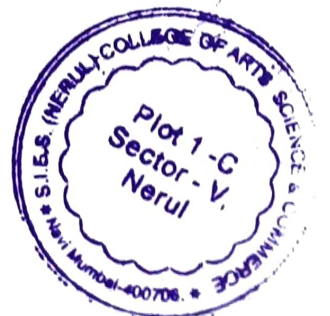

PRINCIPAL
SIES (NERUL) COLLEGE OF
ARTS & COMMERCE
Sri Chandra Saraswathy
Vidyalaya, Sector-V,
Nerul, Navi Mumbai - 400 706.

I accept the offer, along with the terms and conditions set out in the Annexure.


Ms. Prajakta Devkar

11/9/19

THE SOUTH INDIAN EDUCATION SOCIETY
SIES Chowk, K. A. Subramaniam Road, Matunga, Mumbai-400 019.
Tel: 2401 0051 / 2404 4242 • Fax :2404 3232
E-mail: society@sies.edu.in • www.siesedu.net



ANNEXURE

1. No other relationship created

- a. You understand, agree and accept that apart from the terms set out in this contract, there shall be no relationship of any nature whatsoever between the parties to this contract.
- b. You understand, agree and accept that this contract shall not create any rights or vest any rights in themselves

2. No external publicity of operations and no exploitation of SIES goodwill

- a. You are expressly prohibited from indulging in any external publicity of operations and/ or exploitation of SIES goodwill.
- b. You understand, agree and accept that you shall not, in any manner whatsoever, publicise your operations in our premises, including your brochures, publicity material etc.
- c. You understand, agree and accept that you shall not use this contract or exploit the name and goodwill of the First Party for any reason whatsoever, including arriving at credit arrangements with banks, financial institutions, creditors or suppliers.

3. Instructions to be implemented

You understand, agree and accept that you will be required to follow and implement the instructions given to them by our staff or by the security solutions facilitator.

4. Confidentiality & Adherence to set Processes:

- a. You shall submit the report in a standard format on monthly basis on or before 5th of every consecutive month to the Hon. Secretary of SIES, Registrar and the Principal of the institute.
- b. You will maintain utmost confidentiality of the reports which are prepared.
- c. You will provide counselling services to the students and the staff. Students and Staff report shall be maintained separately.
- d. You will identify LD students and send them for testing and shall also plan and conduct remedial action
- e. Every fortnight you will conduct workshop for students/teachers/parents as per the requirement.
- f. You shall not disclose any of our reports to any of the external / internal stakeholders, competitors or any other third party without seeking written approval from the Registrar and the Principal.
- g. You shall conduct quarterly meeting with the Principal and the Registrar to discuss on improvement plans.

5. Timings of operations:

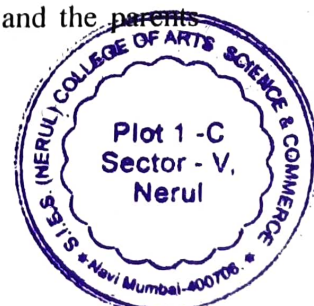
- a. You shall use the said premises only as per the below mentioned schedule, unless instructed otherwise by our Administration department in writing.

No.	Institute	Days	No. of days	Work Timings
1	SIES (Nerul), College of Arts, Science and Commerce	Tuesday & Thursday	2	10.00 am – 03.00 pm

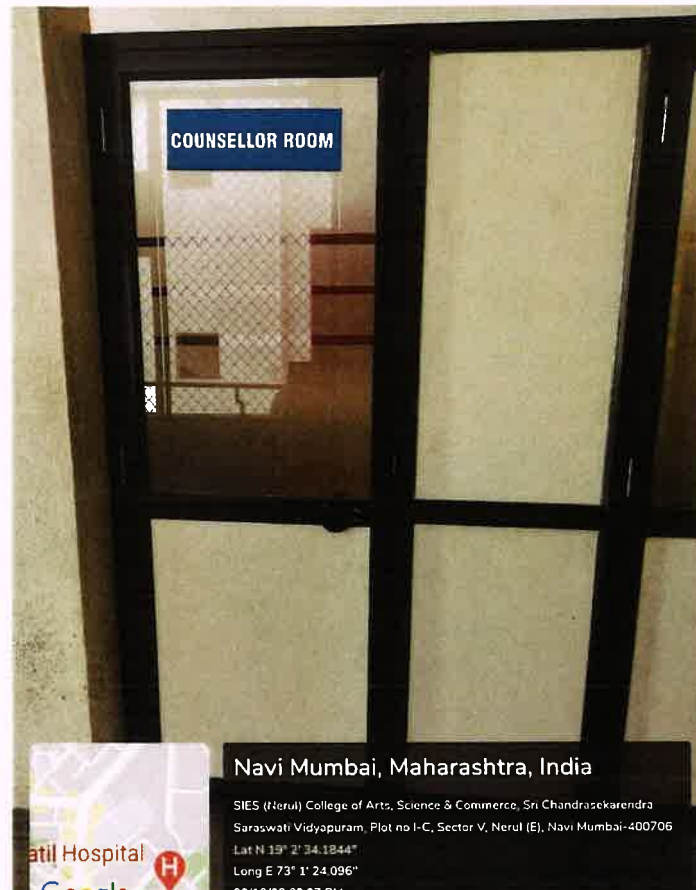
- b. In case of your absence or any holiday falling during the above said days. You will compensate the day by working on any other day within that day or within that month.
- c. You will be required to take 1 session each in each semester for the faculty and the parents separately as per the requirement of the Institute within your working hours.

MS

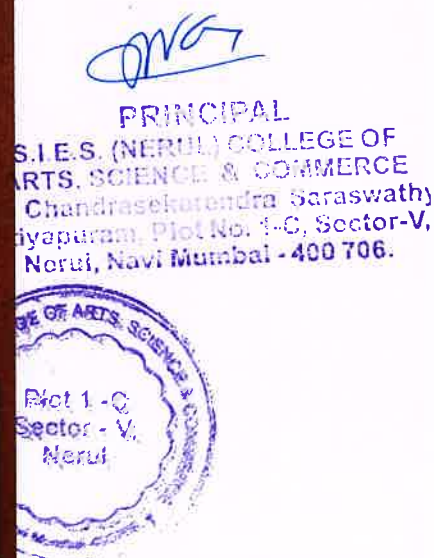
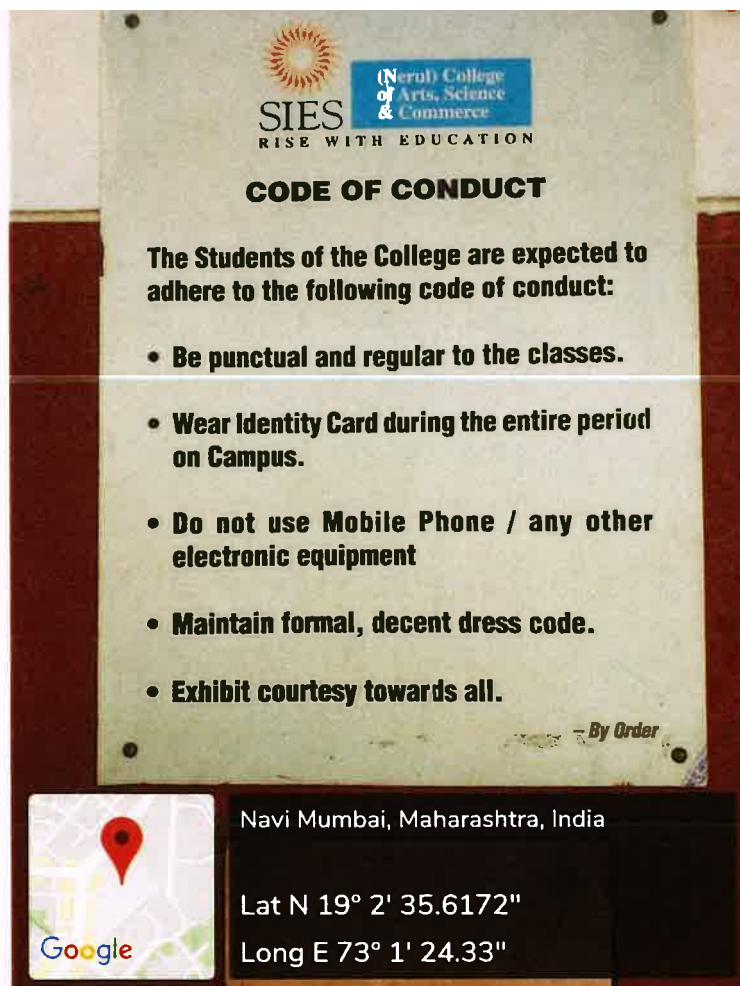
PRINCIPAL
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Counsellor Room



SIES Nerul College of Arts, Science and Commerce



SIES Nerul College of Arts, Science and Commerce

Event : Dawn of Serenity - II


Date : 14/01/2020

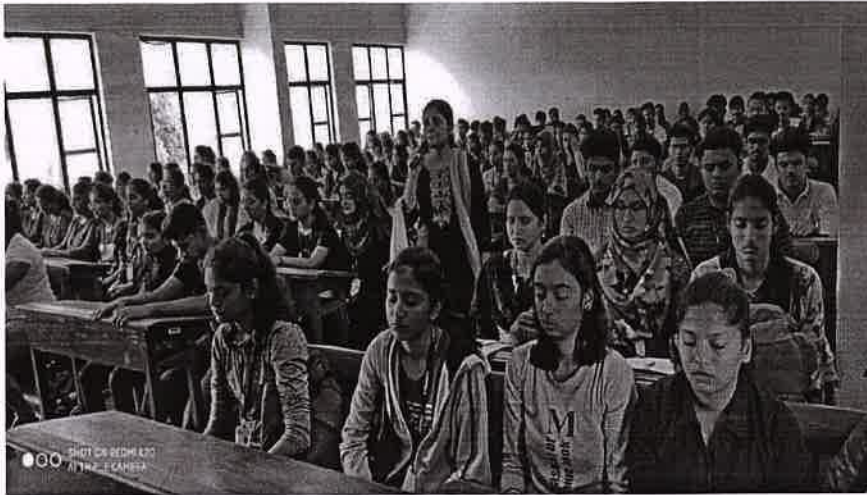
Dawn of Serenity – II seminar was organized by Counseling Committee of S.I.E.S College of Arts, Commerce, & Science. It was arranged in room no. 18 on 14th January, 2020 at 11:00 am. The seminar was conducted by Ms. Prajakta Devkar. All the Students of Degree College including second and third year students attended the seminar. It was a beautiful seminar. Along with Dr. Swati Vitkar - the convenor of Counseling Committee, Committee members and some faculty were present in the seminar. The topic of seminar was **"Dawn of Serenity - II"** which included sub-topics like - Interpersonal Relationship, Peer Pressure, Exam Stress Management, Confidence Building etc. The speaker also suggested numerous ways to come out of depression to students like – yoga, exercises, and meditation.


All the topics were discussed in detail and the importance of Self-Love and Self-Respect was explained with the help of experiments. A brainstorming Question and Answer round was conducted for students' benefit. Which was very helpful to students to manage any kind of stress. SY and TY students enjoyed the seminar a lot. The seminar ended at 12:30 p.m. – meeting its purpose successfully and leaving an indelible mark on students' mind. Dr. Swati Vitkar had delivered vote of Thanks.

Dr. Swati Vitkar
Convenor
Counseling Committee




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SIES (Nerul) College of Arts, Science and Commerce

Counselling Committee & BSC IT DEPARTMENT REPORT

Anxiety Management Session

Date : 4th May 2020

Virtual Session on Microsoft Teams Platform

Topic : Anxiety Management

Guest Speaker : Ms.Prajakta Devkar – Thawkar

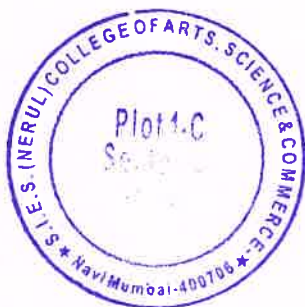
Target Audience : Students SIESASCN


Counselling committee and BSc IT department took the initiative of organizing a session on “Anxiety Management” by practicing clinical psychologist Ms. Prajakta Devkar -Amidst the ongoing Covid-19 scenario the student community is facing high levels of uncertainty with their future which is leading to a lot of anxiety related issues. The objective of the session was to equip the students with Anxiety Management Techniques caused due to Covid-19 Lockdown and Examination. The session was attended by 57 students.

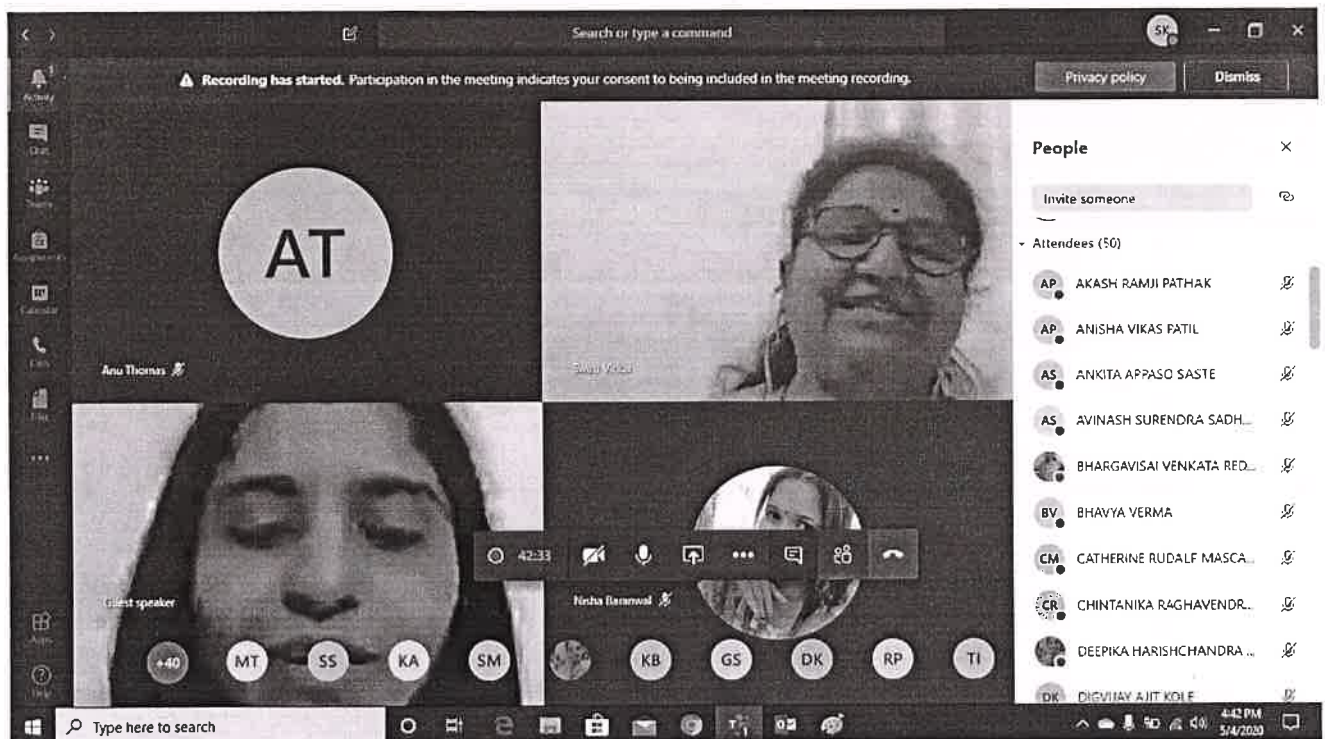
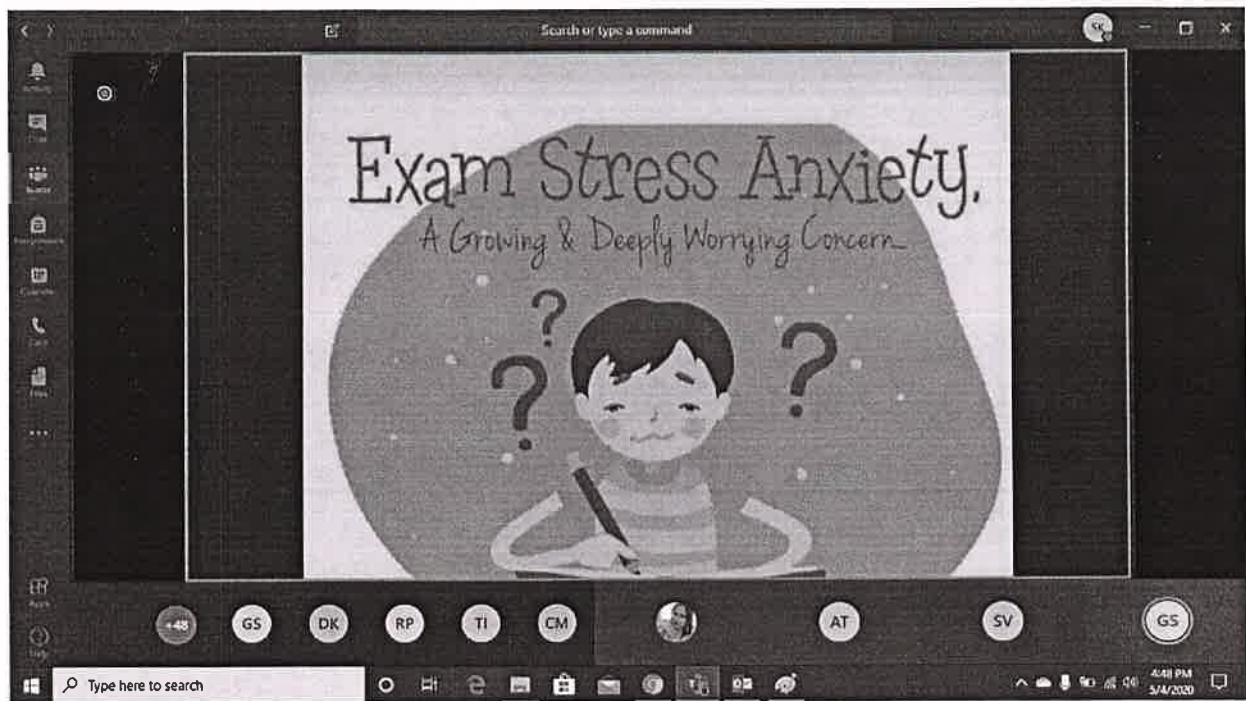
The Session started at 4: 30 by an introductory speech about the topic by Ms. Swati Vitkar (Counseling Committee Member) followed by Ms. Anu Thomas (Co-ordinator-Department of B.Sc(IT)). Ms. Samruddhi Kotibhaskar, introduced the Speaker to the Audience. Mrs. Prajakta Devkar-Thawkar started her session at 4: 45 PM with an introduction of the topic i.e Anxiety Management. She further spoke about Exam Stress and Anxiety and discussed various steps to be taken in order to manage Exam Stress and Anxiety. She explained the importance of Time Management, Goal Setting, Mindful Meditation, etc in managing our stress.

Mrs. Prajakta Devkar-Thawkar explained various aspects of Anxiety such as Uncertainty, Perception, Feedback Loop. She later spoke about stress management techniques which are to be applied right before the time of examination. She also taught the technique of Mindful Meditation to the Students along with its importance. She later explained various Psychotherapies available for managing emotions. The session ended with a self- analysis activity at 5: 45 PM.

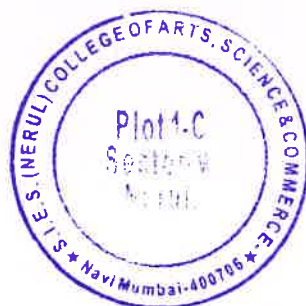
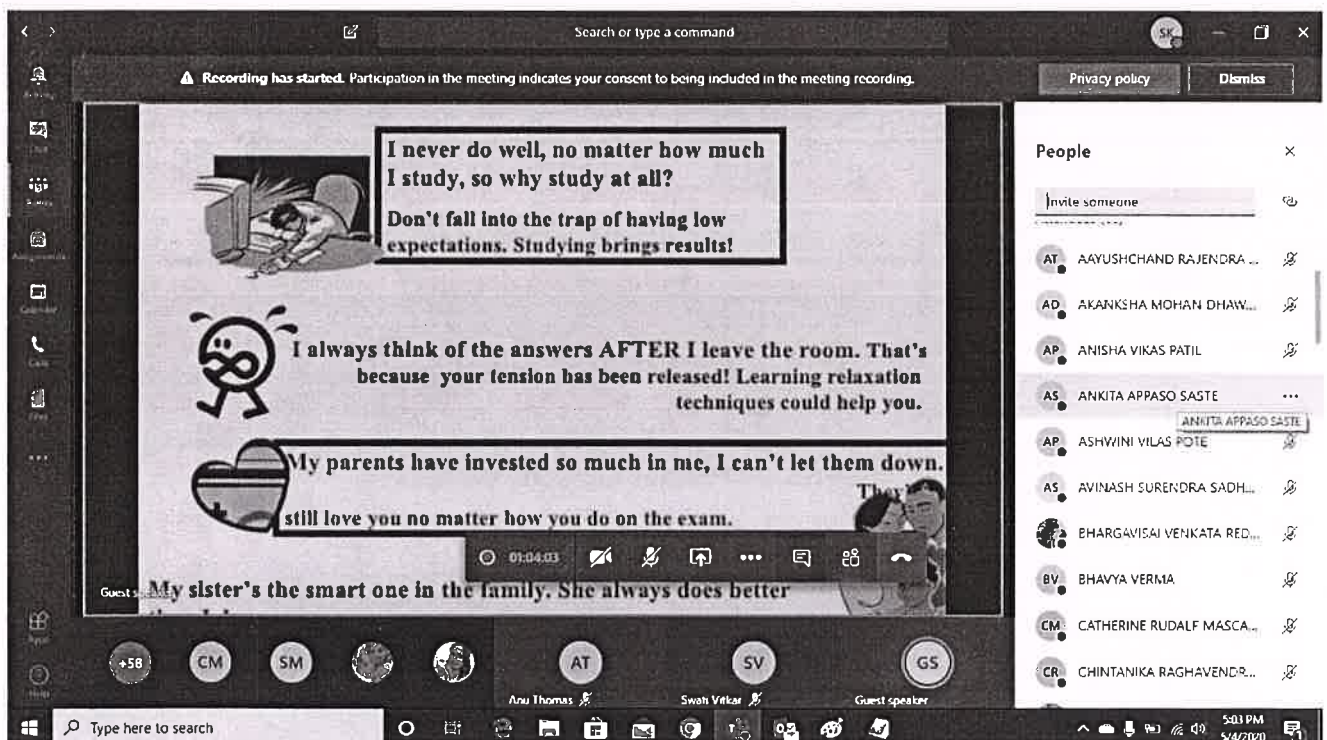
The Vote of Thanks was given by Ms. Nisha Baranwal (Counseling Committee Member). The event ended at 6:00 PM.





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SIES (Nerul) College of Arts, Science and Commerce, Navi Mumbai

SY Bcom - C Division

Attendance List for PTM and Mentoring Meeting on 14/8/2019


Roll No	Name	%	Student Signature	Parents Signature	Willing to Involve in Association YES / NO	Remark
1	AMBRE ISHITA SUNIL	28%	<i>Ambre</i>	<i>Ishta</i>	N	<i>28/09</i>
2	AMBULKAR TEJAL VISHNU	56%	<i>Tejal</i>	<i>Vishnu</i>		
3	ARPITA ATUL SANDAV	13%	<i>Arpita</i>	<i>Atul</i>	No	<i>28/9</i>
4	ARUNDUDHIYAR DIVYA TRIMAL KUPPAN	46%	<i>Divya</i>	<i>Trimal</i>		
5	ARVIND RAJAGOPAL	53%	<i>Arvind</i>	<i>Rajagopal</i>	NO	
6	AASHUTOSH KR SINGH	56%	<i>Aashutosh</i>	<i>Kr Singh</i>		
7	BANDA DRUSHTI VENKATESH	18%	<i>Drushti</i>	<i>Venkatesh</i>		<i>Banda</i>
8	BANGERA ANUSHA ASHOK	54%	<i>Anusha</i>	<i>Ashok</i>		
9	CHAVAN SADNYA SHRIMANT	53%	<i>Chavan</i>	<i>Sadnya</i>		<i>28/9/19</i>
10	DESAI ASAVARI SUNIL	56%	<i>Asavari</i>	<i>Sunil</i>		
11	DHANYA MADHURI KANDARI	57%	<i>Dhanya</i>	<i>Madhuri</i>		
12	DHAVAL VISHAL RAMCHANDRA	32%	<i>Dhaaval</i>	<i>Vishal</i>		
13	DUBEY ASTHA AJAY	56%	<i>Astha</i>	<i>Ajay</i>		
14	GUPTA JAYA SUNIL	57%	<i>Jaya</i>	<i>Sunil</i>		
15	GUPTA REKHA PRABHU	59%	<i>Rekha</i>	<i>Prabhu</i>		
16	GURAV PRITI SUBHASH	60%	<i>Priti</i>	<i>Subhash</i>		
17	HARIDEV MADHAVA KUMAR	38%	<i>Haridev</i>	<i>Madhava</i>	NO	
18	HARSHAL SUHAS DHAMNASKAR	32%	<i>Harshal</i>	<i>Suhas</i>		
19	HINGE OMKAR AVINASH	45%	<i>Omkar</i>	<i>Avinash</i>		
20	ISHA MANGESH NAYAK	28%	<i>Isha</i>	<i>Mangesh</i>		
21	ISHITA GUPTA	41%	<i>Ishta</i>	<i>Gupta</i>		<i>Reetika</i>
22	JAIN YASHVI BHAGWATI	56%	<i>Yashvi</i>	<i>Bhagwati</i>	No	
23	JAIWAL SAKSHI RANJIT	30%	<i>Sakshi</i>	<i>Ranjit</i>	No	
24	KOTIAN SAKSHI PREMNATH	46%	<i>Sakshi</i>	<i>Premnath</i>		<i>28/9/19</i>
25	KUDTARKAR ATHARVA GIRISH	11%	<i>Atharva</i>	<i>Girish</i>		<i>28.9.19</i>
26	MADUR SHRAVANTI HARIVADAN	9%	<i>Shravanti</i>	<i>Harivadan</i>		
27	MEHTA BHAVISHA NILESH	57%	<i>Bhavisha</i>	<i>Nilesh</i>		
28	MENON ANURADHA UNNIKRIISHNAN	24%	<i>Anuradha</i>	<i>Unnikrishnan</i>		<i>28.1.19</i>
29	MRIDULA PISHARODY	58%	<i>Mridula</i>	<i>Pisharody</i>		
30	MUJAWAR YUSRA MAKBUL	14%	<i>Yusra</i>	<i>Makbul</i>		
31	MULANI ASHFIYA AKBAR	59%	<i>Ashfiya</i>	<i>Akbar</i>		
32	NADAR VANISHREE PONSELVAN	48%	<i>Vanishree</i>	<i>Ponselvan</i>	NO	
33	NAIR SAJAY JAYANARAYANAN	47%	<i>Sajay</i>	<i>Jayanarayanan</i>		
34	NAIR SARANYA RADHAKRISHNAN	48%	<i>Saranya</i>	<i>Radhakrishnan</i>		
35	NAIR VINEET VENUGOPAL	13%	<i>Vineet</i>	<i>Venugopal</i>		
36	NANDINI WARRIER	11%	<i>Nandini</i>	<i>Warrier</i>		<i>28.9.19</i>
37	NATTAR MADHURI RAVICHANDRAN	48%	<i>Madhuri</i>	<i>Ravichandran</i>		
38	NIKAM SIMRAN VILAS	59%	<i>Simran</i>	<i>Vilas</i>	NO	

Principal
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39	PATEL MALAN KAMRUDDIN	18%			
40	<u>PATIL APURVA RAVINDRA</u>	64%	<i>Patil</i>	<i>Patil</i>	
41	PATIL SAMIKSHA SUHAS	43%	<i>Patil</i>	<i>Patil</i>	
42	PILANE ADITI SAMPAT	26%	<i>Pilane</i>	<i>S.S. Pilane</i>	<i>S.G. Patil 28/9/19</i>
43	PILLAI VINAYAK DIVAKARAN	30%	<i>Pillai</i>	<i>Pillai</i>	
44	POL SAKSHI KIRAN	64%			
45	POOJARI SUMANTH SURESH	55%	<i>A.</i>	<i>S.S.</i>	<i>20/9/19</i>
46	<u>PRAGYA ARYA</u>	50%	<i>PRAGYA</i>	<i>Pragya</i>	
47	RUBEEN ABDUL LATIF BAGDE	51%			
48	SABLE NIKITA CHANDRAKANT	67%	<i>N. Sable</i>	<i>Sable</i>	
49	SABRISHWARAN SREENATH NAIR	58%	<i>Sabri</i>	<i>Nair</i>	
50	<u>SAKSHI KADU</u>	30%	<i>Sakshi</i>	<i>S.S. Kadu</i>	
51	SAKPAL SNEHAL AVINASH	41%	<i>Sakpal</i>	<i>Snehal</i>	
52	SARKAR PURNIMA AMITKUMAR	67%	<i>Purnima</i>	<i>Sarkar</i>	
53	SATRE DEVENDRA RAJESH	37%	<i>Satre</i>	<i>Devendra</i>	
54	SATYAM AJAY JHA	69%	<i>Satyam</i>	<i>Ajay</i>	
55	SHARMA ADITYA RAJENDRA	43%	<i>A</i>	<i>B</i>	
56	SHESHADHARI T S HARIHARAN	57%	<i>A</i>	<i>Sheshadhar</i>	
57	<u>SHETTY SAMIHA HARISH</u>	31%		<i>Shetty</i>	<i>28/9/19</i>
58	<u>SHINDE MANASI SATYAWAN</u>	43%		<i>Shinde</i>	
59	SIDRATUL MUNTHA BASHARAT MOOSA	20%			
60	SONALI VERMA	63%	<i>Sonali</i>	<i>Verma</i>	
61	SUNCHU SAI KUMAR RAJ KUMAR	18%	<i>Sunchu</i>	<i>Sai Kumar</i>	
62	TEJASWIN V NARAYANAN	50%	<i>A.N</i>	<i>A.N</i>	
63	THAKUR ISHA ABHIJIT	27%			
64	<u>THENGDI VAISHNAVI VISHWAS</u>	66%	<i>Vaishnavi</i>	<i>Thengdi</i>	<i>28/09</i>
65	UDAIYAR MOHANA NAGAPPAN	66%	<i>Mohana</i>	<i>Udaiyar</i>	
66	VAISHYA SAGAR GANGAPRASAD	53%	<i>Vaishya</i>	<i>Sagar</i>	
67	VAITHI NILEEMA RAMAKANT	66%	<i>Vaithi</i>	<i>Nileema</i>	<i>28/9/19</i>
68	VYAS BHAGYASHREE KAMALKISHOR	58%	<i>Vyas</i>	<i>Bhagya</i>	
69	WADKAR ABHISHEK TANAJI	62%	<i>Wadkar</i>	<i>Abhishek</i>	
70	WARKHEDI AKASH RAVINDRA	53%	<i>Warkhedi</i>	<i>Akash</i>	<i>No</i>
71	YAMBAKALLU VANITA RAMCHANDRA	56%			
72	CHALLAGULLA LOKESH BHARANI	4%	<i>Lokesh</i>	<i>Challagulla</i>	<i>Sushmita.ch. 28/9/19</i>

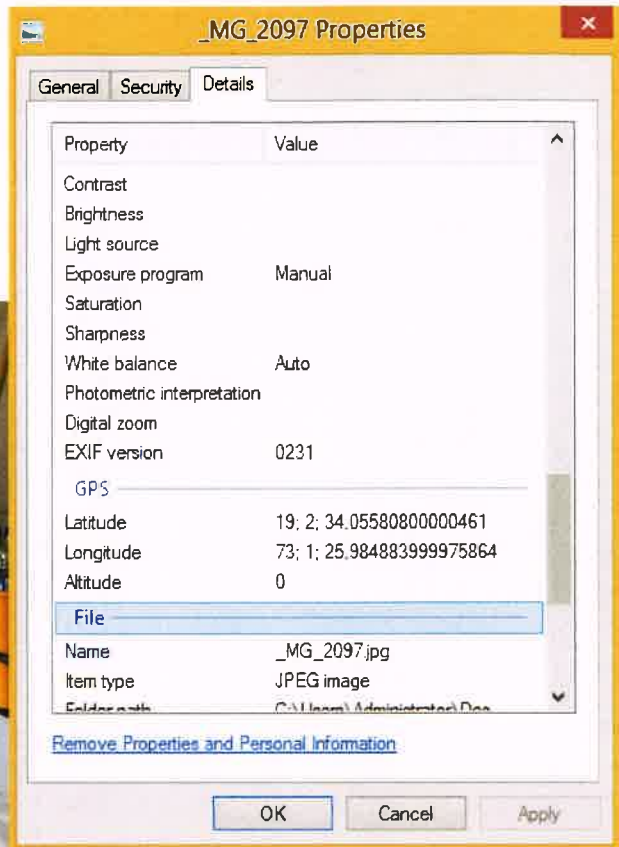

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Photographs of Specific facilities provided for women

Sanitary Pad Vending Machine and Incinerator



GYMKHANA

[Handwritten signature]

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Sri Chandrasekarendra Saraswati Vidyapuram, Plot I-C,
Sector V, Nerul, Dr D Y Patil Vidyanagar, Sector 5, Nerul,
Navi Mumbai, Maharashtra 400706, India

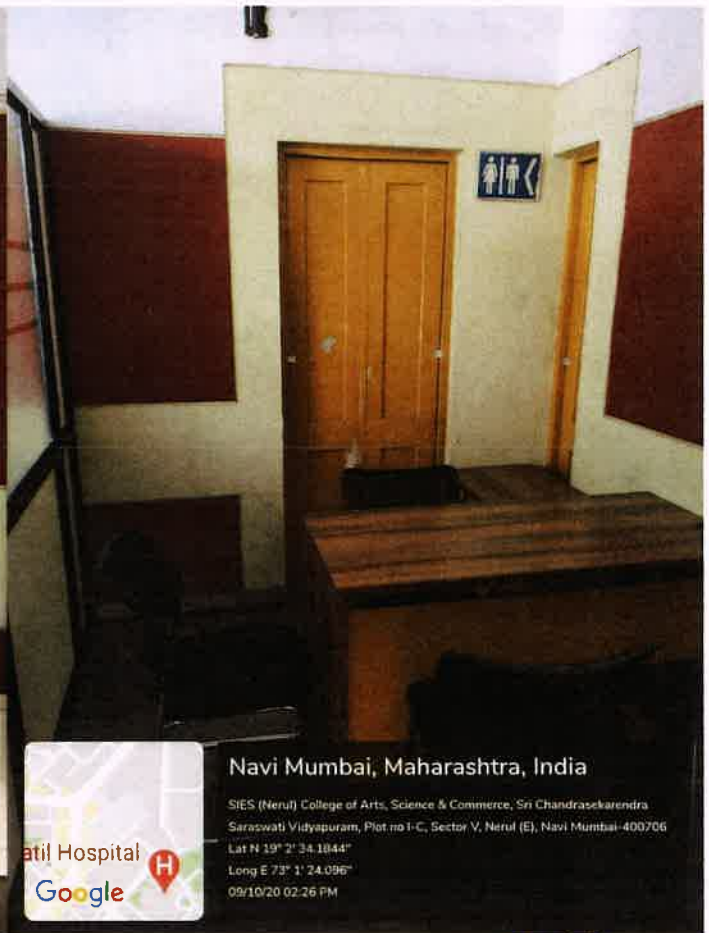
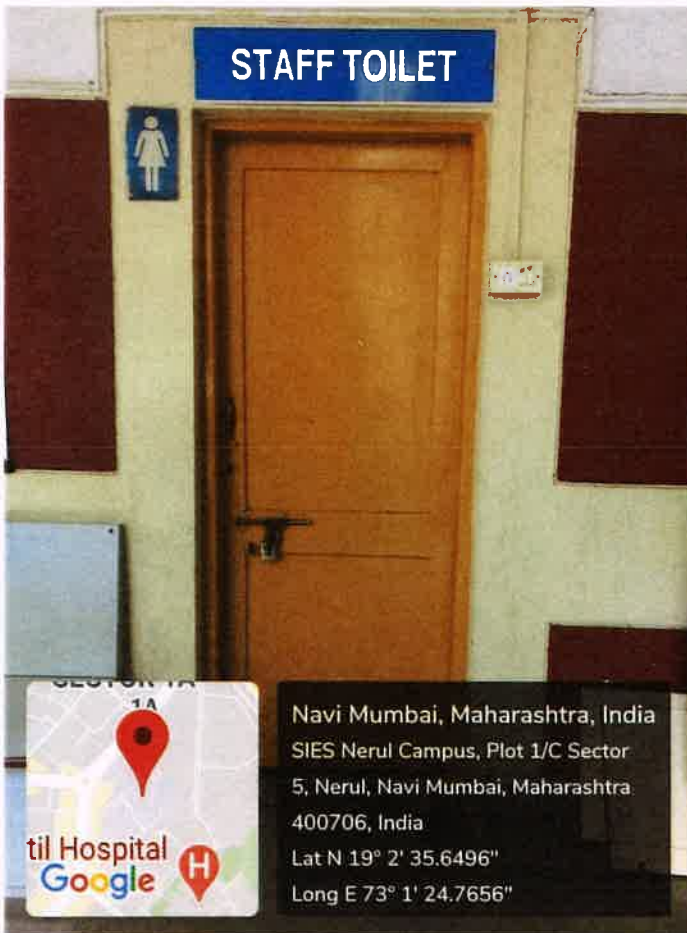
Latitude
19.0429601°

Local 10:18:18 AM
GMT 04:48:18 AM

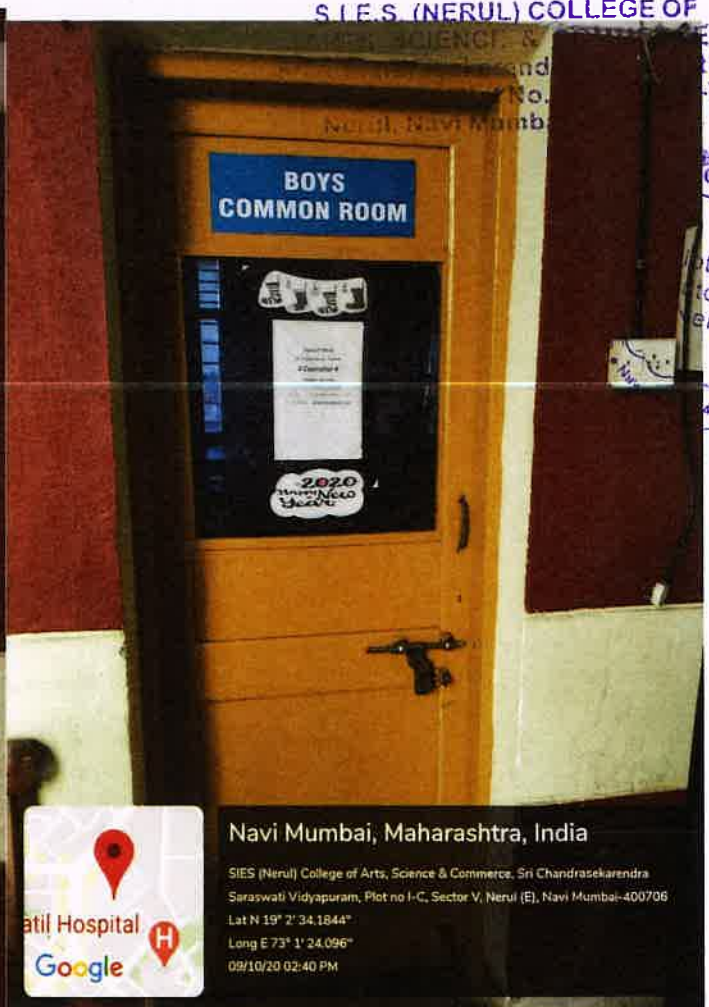
Longitude
73.023586°


Altitude -48.5 meters
Friday, 26-06-2020

Washrooms



Common Rooms




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SIES (Nerul) College of Arts Science & Commerce

SIES Gymkhana Timing

2019-2020

	From	Till
Gymkhana Timing	9.00 am	4.00 pm
Boys Timing	9.00am	11.00am
Girls Timing	11.00am	2.00pm
Boys Timing	2.00pm	4.00pm

If Girls are not using the gymkhana during their time, boys can occupy the gymkhana.



Dr. Milind Vaidya
Principal



Ashish Shukla
Sports Convenor



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SIES (NERUL) COLLEGE OF ARTS, SCIENCE AND COMMERCE

BCOM (ACCOUNTING AND FINANCE) AABHAR

Value based activity has an important place among the various events conducted by BAF during an academic year.

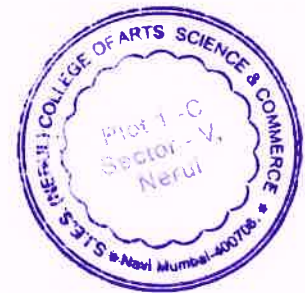
This year, 'Expressing gratitude to the support staff' was chosen as the theme. On 12th Sep 2018, all the members of the Housekeeping team were invited to assemble in room no. 415.

The faculty members of BAF, Dr. Priyanka Mohan and Ms. Rajalakshmi were present.

Ms. Vasanti Rajadhyaksha, a senior faculty of B.Com. was also invited to participate in the event.

The students of TY BAF organised a small entertainment program, involving the audience.

The services of the members were appreciated. They were also treated with some refreshments and mementos.



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SIES (Nerul) College of Arts, Science & Commerce

MSc-IT/CS

Report

Topic: PNS Worker Training Program

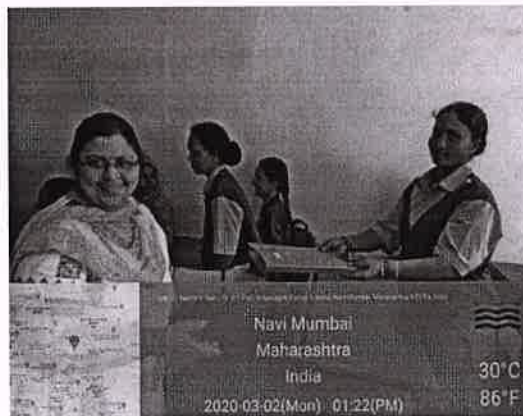
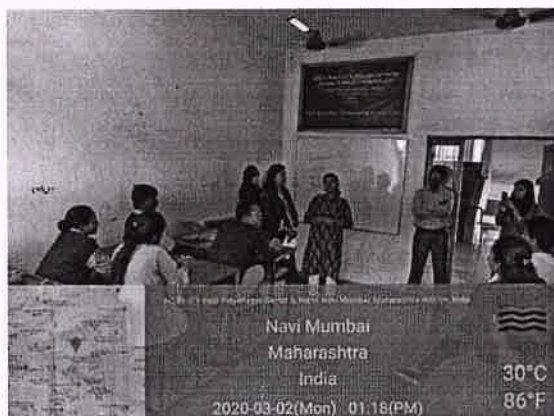
Date: 02-03-2020 to 14-03-2020

Objective: To help PNS workers to fill daily use documents, use of mobile phones and preparing bio-data using MS-Word.

The Department of MSc-IT/CS had organised a 5 day PNS Worker Training Workshop from 02nd March 2020 to 14th March 2020. A total of 13 students had volunteered to be trainers for the workshop and the number of participants were 10. The workshop started with our Vice-Principal welcoming all the participants. She interacted with the participants and enquired about their experience with the previous Workshop. She distributed the study material to all the participants.

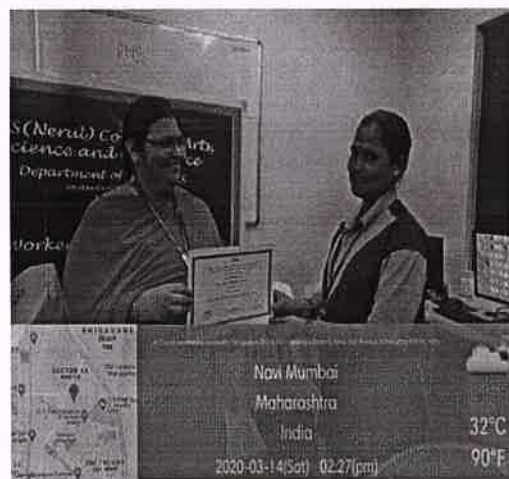
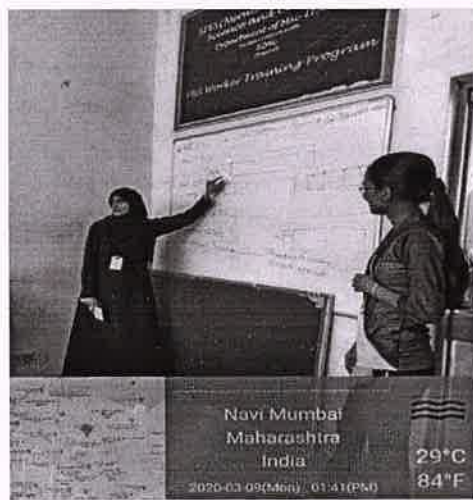
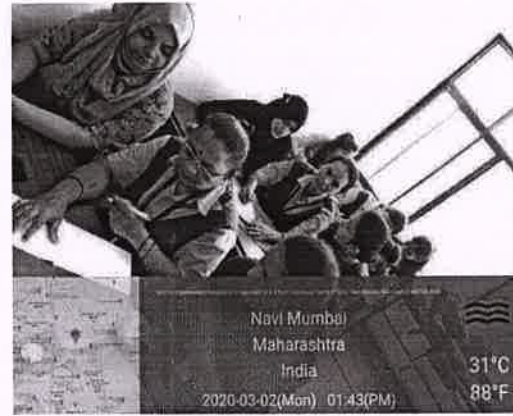
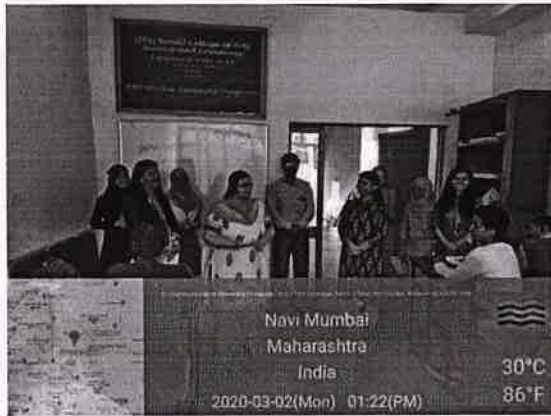
The Session started with making the students write about themselves. It was extremely challenging because a few couldn't write in English. This was followed by an Oral Recitation in English. The second day constituted of learning to fill bank slips, write cheques and fill bank forms. On the third day, they were trained on saving contact numbers, making calls, WhatsApp, SMS and Audio/Video calls using smartphones. The last 2 days of the Workshop focused on learning basics of MS-Word and making their Bio-data. They were taught how to take printout of their bio-data.

The last day of the workshop was on 14th March 2020. At the end of the session, the participants were given the certificates by Dr. Koel Roy Choudhury. She took a feedback about their experience with the workshop. The session was concluded by Ms. Arti Bansode giving her Vote of Thanks to all the participants. She spoke about the basic precautions to be taken with respect to the Corona Virus Pandemic.




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PNS Worker Training Program


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